

**Suffolk Local Human Rights Committee Meeting Minutes**

**5268 Godwin Blvd.**

**Suffolk, VA**

**February 7, 2012**

**Committee Members Present:**

- Jacqueline Blackett, Chair
- Steven Alexander, Vice Chair
- Denise N. Tynes
- Yvonne B. Green
- Tina Copeland

**Others Present:** Reginald Daye, Regional Advocate

**SLHRC Affiliates Present:** *Baker's Home, Inc.* (Claudette Jones, Stephanie Olds), *Better Care Family Homes, Inc.* (Dr. Pedro Becerra, Deborah Bareika), *Braley and Thompson, Inc.* (Christy Westlund, Patricia Berg), *Citadel Family Services, LLC* (Heather Ingraham, Brian Glover), *Community Supported Training Organization, Inc (CSTO)*, (Pierre Dugue, Georgiana Smith), *Quality Care Community Services, Inc.* (April Campbell), *Quality Community Supports, Inc.* (Juliet Sawi), *Rehobeth Residences* (Cheral Dixon, Stephanie Barco), *Sentara Obici Hospital* (Dana P. Miller), *Visions Community Services, LLC* (Eulamae Myers), *Western Tidewater Community Services Board* (Cheryl Collier), *Zuni Campus – Presbyterian Homes* (E. Byron Nagle, Tricia Worrell)

**SLHRC Affiliates Absent:** *Sisters Developing Growth and Change, LLC* (Zenda Jones, CEO),

**I. CALL TO ORDER:**

- ✓ The meeting was called to order by Ms. Blackett at 8:35 AM.

**II. ACKNOWLEDGEMENTS AND INTRODUCTIONS:**

- ✓ Ms. Blackett asked all in attendance to introduce them selves and indicate their role or respective organization.

**III. ADOPTION OF AGENDA:**

- ✓ Ms. Blackett asked for approval of Agenda. The motion was made and was approved to accept the Agenda.

**IV. REVIEW AND APPROVAL OF MINUTES:**

- ✓ Chair, Ms. Blackett asked for a review of draft minutes from December 6, 2011. Discrepancies of minutes were noted for correction. The motion was made and accepted to approve the December 6, 2011 with the noted corrections.

**V. PUBLIC COMMENTS:**

- ✓ Ms. Blackett asked if anyone from the public was present and wishes to make any comments. None were present.

**VI. TREASURER AFFILIATES' REPORT:**

- ✓ The Treasurer's report is for providers' purposes only.

## **VII. REGIONAL ADVOCATE'S REPORT:**

- ✓ Mr. Daye stated the providers are required to mail the quarterly reports to all committee members and to him 2 weeks prior to the scheduled SLHRC meetings. Do not email the reports due to confidentiality. The second page of the report is to be completed each quarter. This report form was developed by the State Human Rights Committee and is required. Mr. Daye keeps the reports to the LHRC for 3 years.
- ✓ The seclusion and restraint report from each provider was due January 15<sup>th</sup> to Mary Greenfield-Quality Assurance Office.
- ✓ Jacqueline Blackett's 2<sup>nd</sup> term on the Committee will expire June 30, 2012. Ms. Denise N. Tynes' 2<sup>nd</sup> term on the Committee will also expire June 30, 2012. He asked each provider to recruit potential members for the Committee
- ✓ We need to have a full committee in order to be in compliance with the bylaws and human rights regulations.

## **VIII. CHAIR COMMENTS**

- ✓ None at this time

## **IX. PROGRAM UPDATES AND HUMAN RIGHTS REPORT:**

***Zuni Campus – Presbyterian Homes & Family Services:*** Mr. Nagle submitted their quarterly and annual report. Seclusion and Restraint report was submitted. Zuni served 41 individuals this quarter. There were 2 allegations of abuse and neglect. Zuni has requested a closed session.

***Western Tidewater Community Services Board:*** Ms. Collier submitted their quarterly and annual report. Seclusion and restraint report submitted 1/17/12. WTCSB served 2049 consumers. There were 4 complaints this quarter. WTSCB has requested a closed session.

***Visions Community Services, LLC:*** Ms. Myers submitted their quarterly and annual report. No allegations of abuse or neglect were reported.

***Sisters Developing Growth and Change:*** Not licensed to operate at this time.

***Sentara Obici Hospital:*** Ms. Miller submitted their quarterly and annual report. Sentara served 93 individuals this quarter. No allegations of abuse or neglect were reported. There were 4 seclusions and 1 restraint reported. Dennis Riddick visited on 11/23/11. No CAP issued.

***Rehobeth Residence:*** Ms. Dixon submitted their quarterly and annual report. The annual seclusion and restraint report was submitted. Nathan Woodward visited Rehobeth on 12/7/11 and they received 3 citations that have been rectified.

***Quality Community Supports, Inc:*** Ms. Sawi submitted their quarterly and annual report. The seclusion and restraint report was submitted on 1/18/12. Quality Community Supports served 53 individuals during this quarter. They have no allegations of abuse or neglect.

***Quality Care Community Services, Inc.:*** Ms. Campbell submitted their quarterly and annual report. 8 individuals were served this quarter. There are no allegations of abuse or neglect. One death was reported this quarter. Death occurred at the individual's home. Quality Care

Community Services were not rendering services to this individual at the time of death. Quality Care Community Services, Inc has requested a closed session.

**CSTO, Inc.:** Mr. Dugue submitted their quarterly and annual report. CSTO Inc. submitted the seclusion and restraint report to Marian Greenfield on 1/17/12. CSTO Inc. has a total of 43 individuals. On 1/19/12 Dennis Riddick and Nathan Woodward visited to audit the files. CSTO, Inc was cited for some minor discrepancies and those discrepancies have been rectified. CSTO is in good standing with the SLHRC. CSTO Inc. is requesting affiliation of its Day Treatment Program. CSTO, Inc. has requested a closed session.

**Citadel Family Services, LLC:** Citadel submitted their quarterly and annual report. Citadel is currently in good standing with the licensure and the LHRC. They served 5 individuals this quarter. They have no allegations of abuse or neglect.

**Braley and Thompson:** Ms. Westlund submitted their quarterly and annual report. There were no incidents of consumer rights violations this reporting period. The Outpatient Mental Health services served 6 clients and the Mental Health Support Services served 3 clients this reporting period. Annual report Outpatient Mental Health services served 10 clients and Mental Health Support Services served 6 clients.

**Better Care Family Homes, Inc.:** Dr. Becerra stated they now have a new director and some new employees. Dr. Becerra will present their semi-annual report at the next SRLHRC meeting in May. Better Care Family Homes, Inc has requested a closed session.

**Baker's Home, Inc.:** Ms. Jones submitted their quarterly and annual report. There was no behavior management and no formal or informal complaints. They currently have 100 consumers in the Mental Health Support Program and they currently have 94 consumers in the Psychosocial Rehabilitation Program. They do not currently have consumers in the In Home services, Day Treatment and Partial Hospitalization programs. The annual seclusion and restraint report was submitted. The Programs are in good standing with Licensing and this Committee.

**X. OLD BUSINESS:** Dr. Becerra from Better Care Family Homes, Inc. presented the Video camera surveillance policy to the Board with changes on how the videos will be seen and stored. The motion was made and was approved to accept the video surveillance camera policy.

**XI. NEW BUSINESS:** Mr. Dugue from CTSO, Inc. has requested affiliation with the SLHRC for its Day Treatment program to be located on Newtown Road, Virginia Beach, VA. Mr. Dugue presented what the program entails and after reviewing and discussing the program Mr. Daye made the recommendation to the SLHRC for CTSO, Inc. re- submit the work program to Mr. Daye's office for review. Mr. Daye will also consult with Licensing about concerns he has. Ms. Blackette asked for the motion to approve CTSO, Inc for affiliation with the SLHRC. Motion was made and approved. Mr. Daye asked the committee not approve the program rules, at this time. Motion was made and accepted not to approve the program rules at this time.

## **XII. EXECUTIVE SESSION:**

The SLHRC made a motion and the Committee voted to go into Executive Session (Closed Session) per VA Code 2.2-3711A to discuss client information exempt from public disclosure for the purpose of reviewing abuse, serious injuries, deaths and behavioral plans for the following programs:

- Zuni – Presbyterian Homes
- WTCSB
- Quality Care Community Support
- CSTO, Inc.
- Better Care Family Homes

The SLHRC voted to come out of closed session at 11:45 AM. Upon reconvening in Open Session, each member of SLHRC certified that, to the best of each Committee Member's knowledge, only public business matters, lawfully exempted from statutory Open meeting requirements and only public matters identified in the motion to convene the Executive Session were discussed in accordance to Virginia Code 2-2-3711A., concerning the above referenced programs.

## **RECOMMENDATIONS:**

- ✓ **Zuni - Presbyterian Homes - Review with all staff the importance of dispensing all medications as described.**
- ✓ **WTCSB - No recommendations.**
- ✓ **Quality Care Community Support - No recommendations.**
- ✓ **CSTO, Inc. - No Recommendations**
- ✓ **Better Care Family Homes - Recommendation to give update on MH at the May SLHRC meeting.**

The next meeting is scheduled for May 8, 2012 at WTCSB at 8:30 AM.

Meeting adjourned at 12:15 PM.

Respectfully Submitted by,

Tricia Worrell  
Administrative Assistant, Zuni Presbyterian Homes  
2/13/12